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**CURRICULAM VITAE SALINI.S** 

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**COMMUNICATION ADDRESS**  **:** THUNDIL THARAYIL HOUSE,

 ALATTUKAVU NAGAR NO: 143

 KANNIMEL,

 KAVANADU P.O,

 KOLLAM-3

**EMAIL**  **:** **salinithundil@gmail.com**

**CONTACT NO**  **: 91-9567120898,9895246889**

**PROFESSIONAL QUALIFICATION**:

**MBA (2011-13) 55%**

 **SPECIALIZATION: FINANCE AND HUMAN RESOURCE MANAGEMENT**

**EDUCATIONAL QUALIFICATIONS:**

* **S.S.L.C**/10(1996) 66%
* **H.S.C**/12(1998) 56%
* **BCOM** - Computer (2001) 42%
* **DEO** - Diploma in electronic office(2004) 59%
* **Tax practitioner course**(2005)
* **COA** - Course of Office Automation(2008) 59%
* **CTTC** - computer teachers training course(2009) 74%
* **IATA** foundation course(2010)
* **PGDCA**

**WORK EXPERIENCE**

* DS AYURVEDA HOSPITAL, KOTTAYAM(ACCOUNTANT) 2001-2004
* HARDCORE SYSTEMS , KOLLAM (HR ASSISTANT) 2006-2009
* NOW DOING INTERNATIONAL ACCOUNTING, ACCOUNTING ACCADEMY,

TVM

**A MAJOR ACHIEVEMENT**

* I acquired licence as a Sales Tax Practitioner

**OBJECTIVE:**

A challenging position in professional organizations where I can enhance my skills and strengths in line with the organization’s goals and objectives

**INDUSTRIAL EXPOSURE:**

* A one month project undertaken at the English Indian Clays Limited, Veli, Trivandrum.

Project 1: A report on organizational study conducted at English Indian Clays Limited.

* A one month project in D.C Mills, Aleppey.

Project 2: A report on the study of working capital management in

 D.C. Mills, Aleppey.

**QUALITATIVE SKILLS:**

* Ability to work in new and challenging environment..
* Willingness to learn new concepts and ideas involving new technologies.
* Good communication skills.
* Ambitious, enthusiastic and dedicated.
* Willingness to work in groups

 **HOBBIES / INTERESTS:**

* Reading books, Listening Music
* Tailoring, cooking

**PERSONAL PROFILE:**

**DATE OF BIRTH :** 21-05-1981

**LANGUAGES KNOWN :** MALAYALAM, ENGLISH

**MARITAL STATUS :** MARRIED

**NATIONALITY :** INDIAN

**DECLARATION**

I do here by declare that the above particulars furnished by me are true and complete to the best of my knowledge and belief. I assure you, I will execute my work to the fullest satisfaction of my superiors and the organization.

**Place: Kollam SALINI. S**

**Date:**